

# How to Unenroll in eStatements

Login to home banking. Click on the eStatements link.

The screenshot shows the Greenville Heritage Federal Credit Union home banking dashboard. At the top, there is a navigation bar with links for Messages, Mobile, Settings, and Log Off. Below the logo, there are tabs for Accounts, Transfers, and Pay Bills. A welcome message reads: "Welcome, TEST ACCOUNT Last logged on Dec 18, 2024 05:09 PM Eastern Time Zone". The main section is titled "Accounts" and includes buttons for "New Account", "Transfer Money", and "Create Alert". A green box highlights the "eStatements" link. Below this, there are sections for "Favorite Accounts" (with a note that no favorites are currently set), "Recent Transactions" (showing a table of transactions for a checking account), and "Scheduled Transfers" (with a note that no transfers are currently scheduled).

Click on My Settings. In the drop down, click on Edit My Settings.

The screenshot shows the Greenville Heritage Federal Credit Union home banking dashboard. The top navigation bar is highlighted in green and contains links for "View Statements", "My Settings", and "Logoff". A red box highlights the "My Settings" link. Below the navigation bar, the "My Statements" section is visible, including a note about enrolling for online statements and a list of member statements for account \*\*\*\*\*4001.

The screenshot shows the Greenville Heritage Federal Credit Union home banking dashboard. The top navigation bar is highlighted in green and contains links for "View Statements", "My Settings", and "Logoff". A red box highlights the "My Settings" link, which has opened a dropdown menu. The "Edit My Settings" option in the dropdown menu is highlighted with a red box. Below the navigation bar, the "My Statements" section is visible, including a note about enrolling for online statements and a list of member statements for account \*\*\*\*\*4001.

This screen will have the e-Statement radio button selected already. Select the radio button under Paper Statement.

Greenville Heritage  
FEDERAL CREDIT UNION

View Statements ▾ My Settings ▾ Logoff

My Accounts | Email Address

To change your statement delivery preference for your accounts listed below, select either the e-Statement or Paper Statement radio button and click SUBMIT.

Account Type	Member Number	e-Statement	Paper Statement
Member Statements	*****4001	<input checked="" type="radio"/>	<input type="radio"/>

SUBMIT CANCEL

Click Submit.

Greenville Heritage  
FEDERAL CREDIT UNION

View Statements ▾ My Settings ▾ Logoff

My Accounts | Email Address

To change your statement delivery preference for your accounts listed below, select either the e-Statement or Paper Statement radio button and click SUBMIT.

Account Type	Member Number	e-Statement	Paper Statement
Member Statements	*****4001	<input type="radio"/>	<input checked="" type="radio"/>

SUBMIT CANCEL

Member will receive message showing “Elections updated successfully.”

Greenville Heritage  
FEDERAL CREDIT UNION

View Statements ▾ My Settings ▾ Logoff

My Accounts | Email Address

To change your statement delivery preference for your accounts listed below, select either the e-Statement or Paper Statement radio button and click SUBMIT.

Elections updated successfully

Account Type	Member Number	e-Statement	Paper Statement
Member Statements	*****4001	<input type="radio"/>	<input checked="" type="radio"/>

SUBMIT CANCEL

The enrollment change will show up in Portico the following calendar day as it takes a back-office cycle to process.